

Church Job Cards

Why?



Church of Ireland ✠
Board for Ministry *with*
Children & Families

Many Churches struggle to get people practically involved in the running of the Church, and in a lot of cases, it is left to the Wardens and Clergy to do most of the jobs. We hope to counter this trend by helping people rediscover the Church as a family where everyone has a valuable role.

Two main reasons that put people off from helping out are fear of long-term commitment and uncertainty about tasks. We hope that this resource will encourage clarity about the tasks and give opportunities to try different things. In turn, this will hopefully help increase volunteering in the church across all ages, and crucially provide practical ways in which adults, young people & children can build connections with each other and foster a greater sense of belonging.

Yes, some days it might feel like it would be easier to just do it all yourself! But consider how much more connected people will feel when they take an active role, how the sense of belonging will grow, how conversations might blossom between people who wouldn't ordinarily mix together, and how the rhythm of participation will increase until it becomes habit. **This sense of belonging and value is particularly important for Children and Young people. They are active members of this family and co-journeyers in faith, not just a passive audience.**

How?

Use the template cards below.

Write clearly: The task; What they will need; Where they find the equipment they need; When in the service they carry out this task; Who to ask for help - and ideally include a photo, don't assume everyone knows everyone else's names!

Keep it simple - think about which tasks can be shared out.

We suggest you laminate the cards and explanation poster to save you writing out new ones each week.

Lay out the cards before anyone arrives, place them so that they are easy for all ages to see, maybe velcro or blue-tack them to a cork/white board?

It is important to explain the new system from the front (probably numerous times in the first year!). Be patient - changing habits take time 😊

Examples of jobs you might include:

Job: Blow out the candles

What you need to do:

Use the candle snuffer and place it ontop of the candle until the flame goes out.

You will need:

Candle Snuffer - this is found on the table beside the altar

When to do this:

At the very end of the service

Who to ask for help:

Jim



Job: Put the cups out for tea & coffee

What you need to do:

Get the cups out of the cupboard in the kitchen and line them up on the counter

You will need:

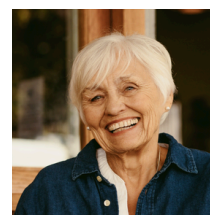
Cups - we keep these in the bottom cupboard beside the sink in the kitchen

When to do this:

Before the service starts

Who to ask for help:

Mary



Jobs we need to do today

The Church is a family and each person here is important regardless of age, background, position or ability.

For our family to function well we each need to play our part.

It is fun to serve and be part of this family!

Below you will find cards with things that need to be done before, during or after our service.

Before you sit down please take a look and pick a card.

If you are not sure about anything that is written please talk to a Church warden or leader who will be happy to help you.

Job:

What you need to do:

You will need:

When to do this:

Who to ask for help:

Job:

What you need to do:

You will need:

When to do this:

Who to ask for help:

Job:

What you need to do:

You will need:

When to do this:

Who to ask for help:

Job:

What you need to do:

You will need:

When to do this:

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When to do this:

Who to ask for help:

Job:

What you need to do:

You will need:

When to do this:

Who to ask for help:

Job:

What you need to do:

You will need:

When to do this:

Who to ask for help: